# 21<sup>ST</sup> Century Community Learning Centers Technical Assistance Sessions March 5-9, 2007

Soaring

Learning Centers

Michigan Department of Education
Office of Early Childhood Education
and Family Services





### 21st CCLC Basics

- ESEA Title IV, Part B (No Child Left Behind Act)
- Michigan will receive \$31.5 M in FY2007
- \$11 M for new grants and recompeting grants for Cohort D
- \$19M for Cohort B & C continuation
- Competitive grant
- Consistent with Michigan State Board of Education priorities



### 21st CCLC Basics

- Initial year (Cohort D)
  - 7/1/07-6/30/08
- 4 continuation years possible (if funding is available)
  - 7/1/08-6/30/09
  - 7/1/09-6/30/10
  - 7/1/10-6/30/11
  - 7/1/11-6/30/12
- Next round (Cohort E)—same time next year (if funded)
  - Initial 7/1/08-6/30/09
  - Four continuation years possible Edü



### 21st CCLC Purposes

#### Federal Priority:

- Academic Enrichment
  - Expansion of school day curricula
  - Using hands-on/active learning model
- Tutorial Services
  - · SES
- Homework Help
- Federal Targets





# 21st CCLC Purposes

#### Other Activities

- Youth development
- Drug and violence prevention
- Counseling
- Character education
- Art and music
- Recreation and sports
- Technology education





### 21st CCLC Purposes

#### Services to students' families

- Family literacy and educational development
- Family involvement in education
- Family technology education





# Eligible Applicants

- LEA = Local Education Agencies
  - Local School Districts
  - Intermediate School Districts
  - Public School Academies
- FCBOs = Faith and Community-Based Organizations
- Consortia/partnerships of the above
- Must propose service to students who attend schools with 30% eligibility for free and reduced price meals



# Eligible Applicants

- Current Grantees
  - Non-duplication of effort
  - Expansion possible
- Applicants may apply for multiple grants to serve different groups of students
- Cohort A may re-compete
  - Match required, declining award
  - 3 year continuation only
  - Serve same schools





# Funding Range

- Minimum grant award \$50,000/year
- \$150,000/site maximum grant award
  - 4 days per week
  - 3 hours per day
  - 38 weeks school year
  - 6 weeks summer
- Maximum of 5 sites/application MICH



### Mailing Directions



- Delivery by agent only
- · Checklist required
- Fax-back confirmation
- Original and 4 copies
- Receipt at MDE by 5 PM, May 15, 2007





# Application Review Process

- Need for grant reviewers
- Scored according to rubrics
- Maximum score 180+75 priority points=255
- Individual review
  - inter-rater reliability
  - team consensus
- Rank order according to score
- Additional factors may apply
  - evidence of previous successful grant performance
  - non-duplication of service
  - geographical distribution





# Cover of Application

- Identification of applicant organization fiscal agent
  - Complete all requested information
- Identification of co-applicant
- Listing of the school(s) to be served
  - Only 5 SITES are to be funded
  - May serve more than 5 SCHOOLS
- Original signature of applicant's authorized official in blue ink on original application



# Is This School Eligible?

We suggest you check each building's Free and Reduced-Price Meal percentage to confirm 30% school eligibility level.

October 2006 data go to:
 <a href="http://www.michigan.gov/documents/oct">http://www.michigan.gov/documents/oct</a>
 01 14648 7.pdf





#### Assurances

Original signature in blue ink on original

 Affirms that applicant will comply with all requirements

Binding contract





### Co-Applicant Agreement

- Include only if:
  - Application is a partnership between an LEA and a FBCO or
  - Application is a partnership of several eligible agencies or LEAs
- Applicant = fiscal agent
- Partners = collaborating LEA(s) or agency(ies)
- Copy page 1c for more partners if needed
- Original must have signatures in blue ink



### Acknowledgment Forms

- 3 types of forms:
  - Need for Project—page 2a
  - Effort to Collaborate-page 2b
  - Intent to Provide Services—page 2c
- · Letters of support in lieu of forms OK
- 20 points
- Rubric on page 15 of instructions
- Duplicate each form as many times as necessary



# Need for Project

- Use for agency or group supporting the project
- Shows community coordination of services to students
- MPCB support appropriate in some areas



### Effort to Collaborate

- Required for FBCO applicant
- Need letter or form from LEA <u>AND</u> principal of each school identified for services
- Verify how the school will collaborate with the applicant
- LEA applicants proposing service to district buildings should also complete page 2b



### Intent to Provide Services

 For entities that will provide services, but are not part of the formal management consortium

 Form or letter should list the specific services to be provided and indicate agreement to provide them as described in the narrative



### Project Abstract

- Used to provide brief information about the project
- Often copied to represent the project to the public
- Use 3<sup>rd</sup> person
- Do NOT say "see attached"
- 5 points, rubric page 16





# Narrative Proposal and Project Plan

- 135 points + 75 priority points = 210
- 15 pages of narrative
- Copy project plan chart as many times as necessary
- 6 sections





### Assessment of Need

- 10 points + 75 priority points = 85 points
- Describe need for enrichment and academic programming and rationale for the project design
- Include data to support need
- May use feeder elementary school income data if necessary for middle and high schools
  - Indicate with an asterisk (\*) if feeder schools should be used to calculate income data
  - On a separate sheet supply a list of feeder schools for each middle school and high school being considered.
  - Include building codes for each school listed



# Priority Points

- See pages 16-17 of instructions
- Points based on percentage of schools meeting the various priorities
- Title I schoolwide eligibility (40% low income) 15 points possible
- Extreme poverty based on census data 5 points possible



### Priority Points

- High-priority schools (those identified for school improvement phases 3-6)
   15 points possible
- Free and reduced eligibility is greater than 50% 10 points possible
- Schools that did not make AYP target due to student proficiency in past two years 15 points possible



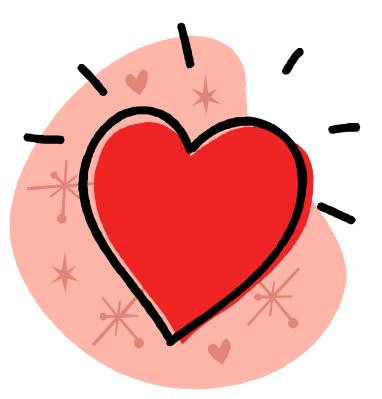
### Priority Points

- Joint application between LEA and FBCO proposing service to buildings in school improvement status 10 points possible
- Sites serving middle schools
   5 points possible





# Quality of Proposed Project Model



50 points

"Heart of the Proposal"

Use narrative and project plan sheets

Complete, thorough plan, including all of the items on page 18

Rubric on pages 19-22 of instructions



### Include (see pages 18-19)

- Goals, objectives, activities
- How project addresses stated needs
- Linkages
- Numbers of students, hours, features
- Location, sites, accessibility, transportation

- Operational information
- Collaboration
- Parent involvement and services
- Staff qualifications and staff development
- Program evaluation
- Services...



### Discuss Services

- Academic enrichment
  - Expansion of curriculum
  - Tutorial services
  - Homework help
  - Connections with school and individual teachers
  - Connection between 21<sup>st</sup> CCLC program and school curriculum and goals, including school improvement activities

- Youth development
  - Drug and violence prevention
  - Counseling
  - Character education
  - Asset development
  - Mentoring





### Discuss Services

- Enrichment
  - Arts, music, etc.
  - Technology
  - Recreation
  - Sports
  - Diversity of services to meet student needs

- Family Services
  - Services available only to families of enrolled students
  - Family literacy
  - Related educational services
  - Parent involvement in their own children's education
  - Family activities and involvement



# Facility Plan

- 10 points, rubric on page 23 of instructions
- Complete Part E, page 5
- · P.A. 116 licensing
- Describe accessibility of the sites and how students will be transported or escorted if non-school sites are to be used
- Sites appropriate for activities







### Program Personnel

- 25 points
- Rubric on pages 24-25 of instructions
- Full-time project director
- Full-time site coordinators





### Program Personnel

- Assure national and state staff development participation
- Include local staff development plan
- Indicate how volunteers and partners will participate
- Coordination of staff for continuous program improvement

- Complete Part F, page 6
- Numbers of staff
- Amount of time each staff person will devote to the program
- Indicate degrees, certification and summary of experience





### Evaluation

- 20 points, rubric on pages 26-27 of instructions
- Local evaluation
  - Program quality
  - Federal targets
  - Qualitative and quantitative
  - Staff evaluation, student and parent satisfaction, curriculum and environment evaluation
- Statewide evaluation
  - YPQA
  - MSU Instruments
  - EZReports
- National data collection







# Commitment and Capacity and Sustainability Plan

- 20 points
- Rubric on page 28 of instructions
- Start no later than
   October 1; may start
   in summer after July 1
- Sustainability plan beyond federal funding





### Budget

- 20 points possible, rubric on page 32 of instructions
- Funding period: July 1, 2007 June 30, 2008
- · Three parts: summary, detail, narrative
- Appropriate, cost-effective, expenditures for planned services
- Minimum request \$50,000





### Budget

- Administration capped at 10% of request
  - Total of lines 230, 240, 250, 260 and 280, plus indirect costs
  - does not include rent of a facility not owned by applicant or partners
- FBCO's
  - may not charge directly for administrative costs
  - Do not use lines 230, 240, 250, 260
  - use 10% maximum for indirect costs if no negotiated indirect rate
- Use line 281 for evaluation only
  - does not count in 10% administration cap





### Budget

- Use negotiated indirect rate, if available
- Signatures in blue ink on original application
- · Allowed/not allowed
- Check EDGR for more information





# Checklist and Packaging

- Include checklist on page 33 of instructions
- Include original of application, with signatures in blue ink, and 4 copies, for a total of five
- Attach checklist to original application
- Use delivery agent; keep receipt
- Fax back from MDE by May 16 or CALL

  MICHIGAN

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### Questions?

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